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**By your side**

Thursday 14 October, 2021

General Manager  
Fair Work Commission  
GPO Box 1944  
MELBOURNE VIC 3001

By E-mail: [ros@fwc.gov.au](mailto:ros@fwc.gov.au)

Dear General Manager

**Re: Amendments to Australian Municipal, Administrative, Clerical and Services Union rules**

I submit the following rule alterations for certification.

Accordingly, I lodge with this letter a Notice setting out the Particulars of the Alterations to the Rules of the ASU, Declaration pursuant to Section 159(1) of the Fair Work (Registered Organisations) Act 2009 and Regulation 126 of the Fair Work (Registered Organisations) Regulations 2009.

The rule alteration concerns the National Rule DIVISION EIGHT - NEW SOUTH WALES LOCAL GOVERNMENT, CLERICAL, ADMINISTRATIVE, ENERGY, AIRLINES & UTILITIES BRANCH ("Branch") and insertion of a new Transitional Branch Rule 48 as follows:

**"TRANSITIONAL RULE 48 - HOLDING BRANCH CONFERENCE IN COVID PANDEMIC**

- a. Despite rule 25 the Ordinary Branch Conference to be held in 2021 will not be held.
- b. Despite rule 27 the Branch Conference in Council Session to be held in 2022 will not be held.
- c. The Branch Executive will, in 2022, convene a Special Branch Conference, at a time and place determined by the Branch Executive.
- d. Sub-rules 28 b. to o. will apply to the Special Branch Conference held under sub-rule c."

If you require further information, please do not hesitate to contact me at this office or John Nucifora [jnucifora@asu.asn.au](mailto:jnucifora@asu.asn.au).

Yours faithfully

A handwritten signature in black ink, appearing to read "Robert Potter".

Robert Potter  
**National Secretary**

**Fair Work (Registered Organisations) Act 2009**

**NOTICE SETTING OUT THE PARTICULARS OF THE ALTERATIONS TO THE RULES OF THE  
AUSTRALIAN MUNICIPAL, ADMINISTRATIVE, CLERICAL AND SERVICES UNION  
REGULATION 126**

**DECLARATION REGULATION 126 (2)**

I, ROBERT POTTER, of Ground Floor, 116-124 Queensberry Street, Carlton South, State of Victoria:

1. I am the National Secretary of the Australian Municipal, Administrative, Clerical and Services Union ('ASU'), an organisation of employees registered under the Fair Work (Registered Organisations) Act 2009 ('the Act'). I am authorised to make this statement for and on behalf of the ASU and to sign the 'Notice Setting out the Particulars of the Alterations to the Rules of the Union'.
2. The particulars set out in this 'Notice Setting out the Particulars of the Alterations to the Rules of the Australian Municipal, Administrative, Clerical and Services Union' dated 14 October 2021, lodged herein are correct.
3. The alterations were made in accordance with the Rules of the ASU.
4. The manner in which compliance with the Rules of the ASU was obtained is as follows:
  - a) Graeme Kelly, Branch Secretary of the Branch and National Executive member, advised the National Secretary in a letter dated 11 October 2021 and marked '**Annexure A**', that the Branch Executive consented to the proposed Rule alterations on 21 September 2021.
  - b) The proposed rule alterations relate to a new Transitional Rule 48.
  - c) The National Executive has determined that the notification of the Branch Secretary, Annexure A, advising that the Branch Executive had consented to the amendments to the rules of the Branch demonstrates consent of the Branch Executive for the purposes of National Rule 49.
  - d) I confirm that on 12 October 2021 a Postal/Fax/E-mail Ballot was submitted to all National Executive members via e-mail and members were provided with a copy of the Branch letter, Annexure A.
  - e) On the 14 October 2021, a total of 127.67 affirmative votes were received. Of the total of 132 votes allocated to members of the National Executive in accordance with sub-rule 8c, I declared the vote carried pursuant to sub-rule 8j of the rules of the ASU. Attached hereto and marked '**Annexure B**' is a copy of my correspondence to National Executive members of the 14 October 2021, declaring the result of the ballot.
5. Pursuant to Regulation 126(1)(b) the notice for this rule alteration has been published on the ASU website and can be viewed at [www.asu.asn.au/about/rules](http://www.asu.asn.au/about/rules).
6. I declare that the particulars set out in this notice are true and correct to the best of my knowledge and belief.

**DATED:** 14 October, 2021



Robert Potter  
NATIONAL SECRETARY

11 October 2021

By your side



Robert Potter  
Acting National Secretary  
Australian, Municipal, Administrative, Clerical and Services Union  
Ground Floor, 116 Queensberry Street  
CARLTON SOUTH VIC 3053

Contact: Daniel Papps  
Ref: 20210222DPA02SYDMET

**Also by email:** Robert Potter <rpotter@asu.asn.au>  
John Nucifora <JNucifora@asu.asn.au>

Dear Mr Potter,

**New South Wales Local Government, Clerical, Administrative, Energy, Airlines & Utilities Branch – Rule Alteration**

I, Graeme Kelly, Branch Secretary, of the New South Wales Local Government, Clerical, Administrative, Energy, Airlines & Utilities Branch ("**Branch**") confirm that, in accordance with the rules of the Union, the Branch Executive of the Branch resolved on 21 September 2021 to seek that additions, changes, amendments, variations, repeal and/or deletions to the rules of the Branch, by inserting a new Branch Rule 48 immediately after Rule 47 of the current Branch rules as set out in **Schedule A**, be made by the National Executive, and consents to the National Executive making those additions, changes, amendments, variations, repeal and/or deletions to the rules of the Branch.

I would appreciate you arranging for the proposed rule change to be put to the ASU National Executive as soon as practicable.

Regards,

A handwritten signature in black ink, appearing to read "G Kelly".

Graeme Kelly OAM  
BRANCH SECRETARY

UNITED SERVICES UNION

NSW LOCAL GOVERNMENT, CLERICAL,  
ADMINISTRATIVE, ENERGY, AIRLINES  
AND UTILITIES UNION

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**Regional Offices**

Newcastle (Rutherford),  
Wollongong

**Satellite Offices**

Bathurst, Canberra, Dubbo,  
Grafton, Hay, Port Macquarie,  
Tamworth, Wagga Wagga

## SCHEDULE A

### TRANSITIONAL RULE 48 - HOLDING BRANCH CONFERENCE IN COVID PANDEMIC

- a. Despite rule 25 the Ordinary Branch Conference to be held in 2021 will not be held.
- b. Despite rule 27 the Branch Conference in Council Session to be held in 2022 will not be held.
- c. The Branch Executive will, in 2022, convene a Special Branch Conference, at a time and place determined by the Branch Executive.
- d. Sub-rules 28 b. to o. will apply to the Special Branch Conference held under sub-rule c..

**UNITED SERVICES UNION**

**NSW LOCAL GOVERNMENT, CLERICAL,  
ADMINISTRATIVE, ENERGY, AIRLINES  
AND UTILITIES UNION**

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By your side

Thursday 14 October, 2021

TO: All National Executive members  
As addressed

By Email

Dear National Executive Member

**Postal/Fax/Email Vote No. 04/2021  
Proposed NSW US Branch rule change**

The result of the email ballot submitted to members of National Executive via email on 12 October 2021, regarding the above is as follows:

A total of 127.67 affirmative votes were received from:

Robert Potter  
Emeline Gaske  
Alex Scott  
Sharon Abbott  
Kate Flanders  
Natalie Lang  
Judith Wright  
Angus McFarland  
Graeme Kelly  
Glen McAtear  
Sharon Sewell  
Neil Henderson

Jennifer Thomas  
Abbie Spencer  
Scott Cowen  
Jeff Lapidos  
Ancel Greenwood  
Lisa Darmanin  
Billy King  
Barry Gough  
Matt Norrey  
Imogen Sturni  
Paul O'Neill  
Wayne Wood

No negative votes were received. I advise that National Executive E-mail Vote No. 04/2021 is carried.

Yours faithfully

A handwritten signature in black ink, appearing to be "R Potter", written over a white background.

Robert Potter  
NATIONAL SECRETARY