

# Australian Municipal, Administrative, Clerical and Services Union

## Victorian and Tasmanian Authorities and Services Branch

# ELECTION NOTICE - E2023/35 - Stage 1

---

### Scheduled Election

*Fair Work (Registered Organisations) Act 2009*

Nominations are called for:

### Branch Executive

Office	Electorate	Number of Offices
Branch President and National Conference Delegate.	Victorian and Tasmanian Authorities and Services Branch	1
Branch Senior Vice President and National Conference Delegate.	Victorian and Tasmanian Authorities and Services Branch	1
Branch Vice President (Women) and National Conference Delegate.	Victorian and Tasmanian Authorities and Services Branch	1
Branch Secretary and First Representative to National Executive*	Victorian and Tasmanian Authorities and Services Branch	1
Deputy Branch Secretary and Second Representative to National Executive*	Victorian and Tasmanian Authorities and Services Branch	1
Assistant Branch Secretaries and National Conference Delegates**	Victorian and Tasmanian Authorities and Services Branch	2
Branch Executive Member (Youth)***	Victorian and Tasmanian Authorities and Services Branch	1
Provisional Branch Executive Members (Tasmania)****	Financial members of the Branch who are employed or usually employed-in, and reside in, Tasmania	2

\*At least one woman must hold an office of Branch Secretary or Deputy Branch Secretary under Branch Rule 20C a.

\*\* At least two women must hold the office of Branch Secretary, Deputy Branch Secretary and Assistant Branch Secretary under Branch Rule 20C a.

\*\*\* Nominees for this position must be below the age of 30 years on the day on which nominations close under Branch Rule 5 (e).

\*\*\*\* Nominations are called for this position in accordance with Branch Rule 5 (c) ii. which states in part that “Financial Members elected as Branch Executive Member (Tasmania) are only elected to an office and will only become members of Branch Executive in the event that, at the declaration of the

*election, the number of Tasmanian members elected to the offices on Branch Executive, set out at sub-rule 5 b., does not equal or exceed the number required by the relevant provision of sub-rule 5 c.”*

### **Branch Executive – Industry Divisions**

<b>Office</b>	<b>Electorate</b>	<b>Number of Offices</b>
Branch Executive Member (Local Authorities)	Members of the Local Authorities Industry Division	8 (4 of whom shall be women)
Branch Executive Member (Social and Community Services)	Members of the Social and Community Services Industry Division	3 (2 of whom shall be women)
Branch Executive Member (Water and Energy)	Members of the Water and Energy Industry Division	2 (1 of whom shall be women)
Branch Executive Member (Information Technologies, Transport, Shipping and Travel, Clerical and Administrative and Airlines)	Members of the Information Technologies, Transport, Shipping and Travel, Clerical and Administrative and Airlines Industry Division	1

### **Nation Conference Delegate – Industry Divisions**

<b>Office</b>	<b>Electorate</b>	<b>Number of Offices</b>
National Conference Delegate (Local Authorities)	Members of the Local Authorities Industry Division	2 (1 of whom shall be women)
Alternate National Conference Delegate (Local Authorities)	Members of the Local Authorities Industry Division	2 (1 of whom shall be women)
National Conference Delegate (Social and Community Services)	Members of the Social and Community Services Industry Division	2 (1 of whom shall be women)
Alternate National Conference Delegate (Social and Community Services)	Members of the Social and Community Services Industry Division	2 (1 of whom shall be women)
National Conference Delegate (Water and Energy)	Members of the Water and Energy Industry Division	2 (1 of whom shall be women)
Alternate National Conference Delegate (Water and Energy)	Members of the Water and Energy Industry Division	2 (1 of whom shall be women)
National Conference Delegate (Information Technologies, Transport, Shipping and Travel, Clerical and Administrative and Airlines)	Members of the Information Technologies, Transport, Shipping and Travel, Clerical and Administrative and Airlines Industry Division	2 (1 of whom shall be women)

Alternate Conference Delegate (Information Technologies, Transport, Shipping and Travel, Clerical and Administrative and Airlines Industry)	Members of the Information Technologies, Transport, Shipping and Travel, Clerical and Administrative and Airlines Industry Division	2 (1 of whom shall be women)
National Conference Delegate (Remainder)	All financial members of the Branch	6

### **Branch Conference**

Office	Electorate	Number of Offices
Branch Conference Delegate (Local Authorities)	Members of the Local Authorities Industry Division	32 (16 of whom shall be women)
Branch Conference Delegate (Social and Community Services)	Members of the Social and Community Services Industry Division	12 (6 of whom shall be women)
Branch Conference Delegate (Water and Energy)	Members of the Water and Energy Industry Division	6 (3 of whom shall be women)
Branch Conference Delegate (Information Technologies, Transport, Shipping and Travel, Clerical and Administrative and Airlines)	Members of the Information Technologies, Transport, Shipping and Travel, Clerical and Administrative and Airlines Industry Division	4 (2 of whom shall be women)

**Nominations**, which must be in writing and comply with the registered rules of the Organisation, may be made at any time from 03/05/2023.

A nomination form is available on the AEC website, [www.aec.gov.au/ieb/](http://www.aec.gov.au/ieb/).

Additional forms are available from the Returning Officer.

***Prospective candidates and nominators should verify their financial status and any other qualifications required by the Organisation's rules prior to lodging nominations.***

Nominations must reach the Returning Officer via the lodgement method(s) stipulated below **not later than 4:00pm Australian Eastern Standard Time (AEST) on 24/05/2023.**

**How to lodge nominations**, nominations must be lodged via the following method(s):

**By Email:** A properly completed nomination form including all necessary signatures and attachments may be scanned and submitted as a **PDF** file to [IEBnominations@aec.gov.au](mailto:IEBnominations@aec.gov.au)

The subject line of your email should include: **AVBFM ASU E2023/35 – VIC AND TAS Authorities and Services Branch [Your Name]**

**By Post:** Reply Paid 93074 Essendon North Victoria 3041

**In Person:** Level 1, 10 Global Ave Essendon Fields VIC 3041

**PLEASE NOTE:**

1. Emails to the AEC inbox that appear to be spam may be blocked. It is the responsibility of senders to ensure that their email reaches the AEC before the deadline for nominations.
2. In order to be able to be received by the AEC, emails (including attachments) should be no greater than 6 MB in size.
3. You may call 03 9285 7111 to enquire about the status of your nomination.

**Withdrawing Nominations**

Nominations cannot be withdrawn after 4:00pm Australian Eastern Standard Time (AEST) on 31/05/2023.

**Voting Period**

The ballot, if required, will open on 21/06/2023 and close at 10:00am Australian Eastern Standard Time (AEST) on 19/07/2023.

**Scrutineers**

A form is available from the Returning Officer for the purposes of appointing Scrutineers.

**Other Information**

Changed Address? Advise the Organisation now.

Please Note: A copy of the AEC's election report can be obtained from the Organisation or from the Returning Officer after the completion of the election.

Ann Dougan  
Returning Officer  
Telephone: 03 9285 7111  
Email: [IEBevents@aec.gov.au](mailto:IEBevents@aec.gov.au)

